



GOVERNMENT OF KERALA

No.38284/Spl.C2/2014/GAD.

General Administration
(Special C) Department,
Thiruvananthapuram.
Dated: 19.05.2014.

CIRCULAR

Sub:- AIS - Journeys Performed by AIS Officers for participating in various Training Programmes/Seminars/Workshops – Instructions Issued -Reg
Ref:- Circular No.45351/Spl.C2/2011/GAD dated 28.07.2011.

In the circular cited it has been instructed that the proposal for the deputation of IPS/IFS officers for the department related programmes viz Meetings, Workshops etc. other than cadre related matters such as Compulsory/Mandatory Promotion Linked Trainings etc. within India are to be processed and sanctioned by the respective administrative departments itself. Orders sanctioning such journeys were to be issued after circulating the file to the Chief Minister through the Chief Secretary and the Minister concerned. But it has come to the notice of Government that the Administrative Departments are not following the directions issued vide the Circular. In the circumstance, in modification of the instructions issued vide Circular cited, the following instructions in respect of the Journeys Performed by AIS Officers for participating in various Training Programmes/Seminars/Workshops etc are issued:

1. AIS Officers should obtain prior permission from Government before proceeding to attend Workshops/Seminars/Training Course/Conferences etc.
2. Heads of Departments/Secretaries concerned should submit the proposal to GA(Spl.)Dept at least 2 weeks before the date of Training/Workshop/Seminars.
3. Orders sanctioning such journeys in respect of AIS officers will be issued from GA(Spl.)Dept after circulating the file to the CM through the Chief Secretary and the Minister concerned.


E.K.BHARAT BHUSHAN.
Chief Secretary to Government.

To

All IAS officers.
All Sections including Law/Finance in the Secretariat.
All Heads of Departments.
All District Collectors.
The Director General of Police, Head of Police Force, Police Head Quarters,
Thiruvananthapuram-695014 (For circulating among all IPS officers).
The Principal Chief Conservator of Forests, Forest Head Quarters, Vazhuthacaud,
Thiruvananthapuram-695014 (For circulating among all IFS officers).
The General Administration (SC) Department.

Copy to:- The Advisor to Chief Minister.
The Private Secretary to Chief Minister.
The Private Secretaries to all Ministers
The Additional Secretary to Chief Secretary.
SF/OC.

Forwarded/By Order


Section Officer