



GOVERNMENT OF KERALA

Finance (Secret Section) Department

CIRCULAR

No. 01/2011/Fin.

Dated, Thiruvananthapuram, 4th January, 2011.

Sub:— Official Residential Telephone/Mobile Phone—Regularization of Excess Call Charges—Instruction—Regarding.

- Ref:—* 1. G. O. (P) No. 161/2005/Fin. dated 5-4-2005.
2. G. O. (P) No. 17/2005/Fin. dated 11-1-2005.
3. G. O. (P) No. 474/2010/Fin. dated 3-9-2010.

As per the Government orders read above, the ceilings on call charges from Official Residential Telephone (With or without STD) and mobile phones of officers at various levels have been fixed. Instructions have also been issued to the effect that the call charges, if any in excess of the limits fixed would be recovered from the officers concerned. It has been notice that in many cases, these instructions have been ignored by Departments and bills in excess of the ceiling fixed have been passed for payment. The excess payments are often intimated to Government for ratification only when such instances are pointed out in audit.

2. In reiteration of instructions in the earlier orders in this regard, Government make it clear that the officers who are provided with Official Residential Telephone/mobile phone at Government cost themselves have to make payments of charge of calls made in excess of the ceiling fixed. When excess call charges occur because of some exigencies of unavoidable official nature, the Head of Department, with due certification of the nature of exigency, should report the case to Government for regularisation. Payments of excess charges over ceiling not regularised by Government will be the liability of the officer who sanctioned such payments. The excess payment detected in audit will not be regularised in future and if for any reason the

excess call charges are not recoverable from the officer who made the calls, the officer who passed the bill will be personally liable, and the excess payment will be recovered from him/her.

DR. A. K. DUBEY,
Principal Secretary (Finance).

To

- The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
- The Accountant General (Accounts & Entitlements), Kerala, Thiruvananthapuram.
- The Managing Directors/General Managers of all Government Companies/Boards/Corporations.
- All Heads of Departments and Offices.
- All Departments (Sections of Secretariat).
- The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with C. L.).
- The Registrar, University of Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur (with C. L.).
- The Secretary to Governor.
- All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.
- The Private Secretaries to Chief Minister and other Ministers and Leader of Opposition.
- The Registrar, High Court of Kerala, Ernakulam (with C. L.).
- The Private Secretary to the Government Chief Whip.
- The Additional Secretary to Chief Secretary.
- The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram (with C. L.).
- The Secretary, Kerala State Electricity Board, Thiruvananthapuram (with C. L.).
- The Director of Public Relations, Thiruvananthapuram.
- The Director of Treasuries, Thiruvananthapuram.
- The Private Secretary to Speaker/Deputy Speaker.
- www.finance.kerala.gov.in
- The Stock file/Office copy.